



Society of PM Professionals

OF GREATER VANCOUVER

General Meeting

November 22, 2005

MINUTES

1. Call to Order

Walter Wawruck chaired the annual meeting in Ray Parent's absence. Walter Wawruck called the meeting to order.

1.1 Quorum

It was noted by the Chair that the Members of the Society, present at a business meeting for which proper notice has been given, constitute a quorum.

The list of members in attendance is contained in Attachment I to these minutes.

1.2 Rules of Order

It was agreed that we would proceed using Robert's Rules of Order..

1.3 Record of Meeting

Joan Hambury was appointed to record the meeting minutes.

1.4 Adoption of Agenda

Walter Wawruck called for a motion to adopt the draft agenda as provided in the binder. Motion moved by Ellyn Daly, seconded by Gary Murphy. Motion carried.

2. Adoption of Minutes

Walter Wawruck has verified the accuracy of the minutes. He asked for a motion to adopt the minutes. Moved by Robert Molina, seconded by Duncan Smith. Motion carried.

2.1. Report of the Officers

President's Report:

Walter Wawruck presented the President's report in Ray Parent's absence.

Five seminars were held although six were scheduled. One failed because the Project Manager was not able to assemble a program. Because of confusion regarding responsibility for cancelling the hotel contract, the Society paid a cancellation fee of roughly \$1,200.

Secretary Treasurer's Report:

Joan Hambury presented the Treasurer's report for the seminars conducted during 2005. There were several questions on the "no show" list. Joan committed to following up and maintaining an accurate accounting of no shows. The Treasurer's report is attached (Appendix I)

Registrar's Report:

Walter Wawruck presented the known list of PMPs for the Vancouver area. It is difficult to determine the actual number of PMPs because the Vancouver PMI Chapter does not divulge names. Walter Wawruck also provided a list of the membership for the Society of PM Professionals. There are approximately 200 members.

Gary Murphy moved that we accept the reports from the officers. Seconded by Kevin Elliott. Motion carried.

3. Election of Officers

Position of President

Nominations for the position of president were accepted by the Chair. They were as follows:

- Stacey Cerniuk moved the nomination of Duncan Smith as a candidate for the position of president. Seconded by Jay Daunheimer.
- Brian Amouzegar moved the candidacy of Emmanuel Mayeu. Seconded by Paul Boutin.
- Ahmadreza Mehjoo moved the candidacy of Alberto Cayuela. Seconded by Peter Mulholland.
- Vic Friesen moved the candidacy of Robert Molina. Seconded by Kevin Elliot.

Gary Murphy moved that nominations be closed. The motion was seconded

by Susan Read. Motion carried. Chair appointed Joan Hambury to collect and tally the votes.

Following the tally of votes, Joan Hambury announced that Alberto Cayuela was voted the new President.

Secretary Treasurer

A request was made for nominations for the position of Secretary Treasurer. Brian Amouzegar nominated Joan Hambury. A request was made for further nominations. As none were forthcoming, the Chair asked for a motion to close nominations. Susan Read moved the close of nominations. The motion was seconded by Stacey Cerniuk. Nominations closed. Joan Hambury was declared Secretary Treasurer by acclamation.

Registrar

The floor was opened for nominations for the position of Registrar. Bruce Sunga nominated Walter Wawruck, seconded by Emannual Mahieu. A motion to close nominations was made by Brian Amouzegar, seconded by Sammy Shenouda. Nominations were closed and Walter Wawruck was declared Registrar by acclamation.

Officers' Assignment of Responsibility

Moved by Kevin Elliott and seconded by Bill Sinclair "that the officers be authorized to organize and conduct a program of Professional Development Seminars during the year 2006, comparable to the program that has been conducted in the past, and incorporating the results of the November 22, 2005 program planning workshop".

Motion passed by show of hands.

4.1. Annual General Meeting

Moved by Susan Read and seconded by Sylvia van Dommelen that the next AGM be held on November 22, 2006. Motion passed by a show of hands.

Motion to adjourn - Duncan Smith, seconded by Bill Sinclair. Motion carried.

We certify that this is an accurate record of the Annual General Meeting held on November 22, 2005.

Joan Hambury, PMP, Secretary Treasurer
(Recording Secretary)

Walter A. Wawruck, PMP, Registrar



Society of PM Professionals

OF GREATER VANCOUVER

General Meeting November 22, 2005 MEMBERS ATTENDING

Brian Amouzegar
Greg Baker
Paul Boutin
Judith Brook
Adrian Burke
Alberto Cayuela
Stacey Cerniuk
Donn Chalmers
Ellyn Daly
Grant DeCecco
Daniel Dittrich
Kevin Elliott
Stephen Forrest
Vic Friesen
Kelly Gilchrist
Joan Hambury
Wolfram Herdin
Emmanuel Mahieu
Ahmadreza Mehjoo
Robert Molina
Peter Mulholland
Gary Murphy
Richard Nielson
Edward Pereira
Susan Read
Bill Sinclair
Duncan Smith
Walter Wawruck
Nilmini Wijayakoon

Society of PM Professionals of Greater
Vancouver

Statement of Income and
Expenses for:

November 30, 2004 to November 1,
2005

<u>Particulars</u>	<u>Income</u>	<u>Expense</u>	<u>Net Balance</u>
November 30, 2004 Seminar			
PMP Day	2,640.00		
Holiday Inn		1,963.29	
Expense - Binders		320.63	356.08
Bank Balance January 1, 2005			\$1,289.30
February 22, 2005 Seminar			
PMP Day	2,640.00		
No show payment	110.00		
Holiday Inn		2,070.01	
NSF Cheque		55.00	
Expense Binders & Reproduction Costs		1,129.14	-504.15
April 27 Seminar			
PMP Day	2,475.00		
No show payment	55.00		
Holiday Inn		2,062.62	
Binders		201.03	
Name Tags & Misc.		29.32	
Expense Binders & Reproduction Costs		291.65	-54.62
May 25 Seminar			
PMP Day	2,585.00		
No show payment	110.00		
Holiday Inn		2,063.85	
Binder Reproduction		325.55	305.60
June 16 Seminar - Cancelled			
	0.00		
Holiday Inn Cancellation Fee		1,058.12	-1,058.12
September 28 Seminar			
PMP Day	2,640.00		
Holiday Inn		2,155.85	
Binder Reproduction		335.35	

Flip Chart Markers			137.42
		11.38	
October 26 Seminar			
PMP Day	2,970.00		
Holiday Inn		2,460.69	
Binder Reproduction		421.31	88.00
Additional Expenses			
VCN Website Hosting - One Year		75.00	
Bank Charges		90.26	
			-165.26
		165.26	
Bank Balance Oct 31 statement			\$3,721.99
Outstanding Fees receivable from no-shows not included in the above			
Vern Loewen	April 23 03	\$45.00	
Linda Dueck	June 25 03	\$45.00	
Joyce Goodey	Oct 22 03	\$60.00	
Gabriel Geunette	Dec 3 03	\$60.00	
Jim Marshall	Feb 28 04	\$55.00	
Karsten Heimstra	Sep 28 04	\$55.00	
Keith Seibold	Sep 28 04	\$55.00	
Gabriel Guenette	Sep 28 05	\$55.00	
Stacey Nguyen	Oct 26 05	\$55.00	
Ferdinand Espedido	Oct 26 05	\$55.00	
		\$540.00	
<u>Bank Charges</u>			
	28-Feb-05	\$ 10.62	
	31-Mar-05	\$ 4.50	
	30-Apr-05	\$ 15.24	
	31-May-05	\$ 4.50	
	30-Jun-05	\$ 18.32	
	31-Jul-05	\$ 9.00	
	31-Aug-05	\$ 4.50	
	30-Sep-05	\$ 4.50	
	31-Oct-05	\$ 19.08	
Total		\$ 90.26	