

## Wawruck-Gilmour

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**From:** "Society of PM Professionals" <pmprof3@walter-wawruck.com>  
**To:** "Vancouver Area PMPs" <pmprof3@walter-wawruck.com>  
**Sent:** October 28, 2010 1:11 PM  
**Subject:** November 24, 2010 PD Seminar - Register Now

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 \*\* DO NOT REPLY TO THIS MESSAGE!! \*\*  
 Email Registration Manager Linda Flegel, PMP  
 At [lindaflegel@gmail.com](mailto:lindaflegel@gmail.com) to Register  
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 IN THIS MESSAGE:

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 First Notice of November 24, 2010 PD Seminar  
 "Human Resources and Communication"  
 & the Annual General Meeting  
 Program Planning for 2011 - Opportunities for  
 Presenters and Workshop Leaders  
 Successful Seminar Held September 22, 2010  
 About the Society - Website [www.vcn.bc.ca/pmprof](http://www.vcn.bc.ca/pmprof)  
 Contact the Officers of the Society

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 NOVEMBER 24, 2010 PD SEMINAR  
 HUMAN RESOURCES AND COMMUNICATION  
 & THE ANNUAL GENERAL MEETING:  
 51ST PM PROFESSIONAL DAY  
 FIRST NOTICE

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The 51st PM Professional Day will be held on Wednesday, November 24th, 2010 at the Holiday Inn, Metrotown. Register now with Linda Flegel, PMP at [lindaflegel@gmail.com](mailto:lindaflegel@gmail.com) . Do not reply to this email; instead, send a new message to Linda Flegel.

Our agenda for the day will include these presentations and workshop sessions:

EFFECTIVE WRITTEN COMMUNICATIONS - Mike Davenport, PMP  
 Good technical writing improves efficiency and reduces risk during project initiation and planning, stakeholder management, and acceptance of deliverables. This brief refresher begins with some ideas from Aristotle's Rhetoric on how to communicate persuasively. Knowledge of Greek is not required.

YOU WANT ME TO DO WHAT? WHEN AM I SUPPOSED TO FIND TIME FOR THAT? - Ken Milloy. Employee Engagement Simplified for Leaders Pressed for Time. Sustainable business success rests with employees who are fully and continuously engaged. Through the use of engagement processes and engaging experiences, participants of this workshop will develop a clearer understanding of what engagement is and build an inventory of engaging behaviours.

FOLLOW-THE-SUN GLOBAL TECHNOLOGY TEAM - Mikhail Makarov, Ph.D  
 Follow-the-Sun is a simulation based on different time zones. A global virtual team working at three sites, each one in a different time-zone and different culture, will simulate follow-the-sun project work using only "email" - with its

endemic communication and cultural difficulties.

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#### EFFECTIVE MEETINGS - Carol McLean, PMP

Meetings are an essential communication tool for Project Managers. This workshop will explore the challenges of making meetings effective and will identify best practices for holding effective meetings.

#### PLANNING A PROFESSIONAL DEVELOPMENT PROGRAM - Walter

Wawruck, PMP. A participatory workshop in which the seminar participants will plan and organize a specific program of professional development activities aimed at the educational needs of Vancouver area PMPs. Break-out groups will recommend topics, knowledgeable presenters, and workshop facilitators, with a focus on the needs of practitioners in the various fields of practice within our community.

#### ANNUAL GENERAL MEETING AND ELECTION OF OFFICERS - Chaired

by Duncan Wood, PMP. The AGM is open to any Society members who wish to attend, not just the seminar registrants who are there. See more details in the separate announcement.

~~~~~ Location ~~~~~

Holiday Inn Metrotown  
4405 Central Boulevard  
Salon's A & B  
Wednesday, November 24, 2010  
8:30 AM to 4:30 PM  
7:45 AM Registration - Coffee, Juice, Continental Breakfast  
Buffet Lunch  
Inclusive fee: \$80  
Free underground parking at the hotel

REGISTRATION WILL BE LIMITED TO FIFTY (50) ATTENDEES

Registration Draw Cut-off: Midnight Monday November 8, 2010

Cancellation Deadline: Midnight Wednesday November 17, 2010.

Seminar participants can claim seven PDUs for the day. We now have confirmation from PMI that, in addition to the time they spend as participants, Presenters can claim ten PDUs and Workshop Leaders can claim five PDUs for serving in those roles.

This is a full-day seminar. If you register it is understood that you plan to attend for the entire day. If you leave early it is a discourtesy to your fellow professionals. Another PMP from the wait-list has been denied the opportunity to attend, and the presenters at the end of the day are slighted.

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Registration Policy - Fine Print

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As an incentive - and reward - for service, the November 25, 2009 General Meeting of the Society approved a priority system which gives preferential access to seminar registration. Presenters, workshop leaders, management team volunteers, and retired officers will be given first priority for available seats for a period of time following their service. The remaining seats will be assigned through a lottery as has been done in the past.

The list of individuals eligible for first priority seating, along with the rules for assigning available seats, can be downloaded at <http://www.vcn.bc.ca/pmprof/A-List.PDF>

For the November 24, 2010 seminar, once seats have been assigned to the

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presenters, the management team for the day, and the priority applicants, a

registration are chosen for acceptance, in accordance with the rules set out below.

as this one, is broadcast. There is no provision for advance registration. Only those applications received after the time of broadcast will be

Each application received by the Registration Manager prior to midnight November 8, 2010 will be assigned to either an A-list pool or a regular pool. Each application will be given a random priority number within the

the regular pool in priority sequence. Once the registration limit is reached, the remaining applications will be placed on a wait list in

regular priority number in the order it is received, whether or not the applicant is on the A-list.

Each application will be acknowledged and each acceptance will be confirmed

Each application received will be considered a firm offer to register and to pay the full fee. Cancellations will be accepted up to midnight, Wednesday November 17, 2010. Those on the waitlist will be accepted in priority order if spaces become available prior to the cancellation deadline. A

candidate must cancel to be removed from the list.

The Society will issue an email notice of acceptance to the address provided in the registration application, but is not responsible for ensuring that any registrant has received the notification of acceptance.

from applying for registration at future events until the payment is received.

(debit cards) are accepted.

The Registration Manager for the September 22, 2010 Seminar is

[lindaflegel@gmail.com](mailto:lindaflegel@gmail.com)

## CALL FOR VOLUNTEER PRESENTERS AND MANAGEMENT TEAMS - 2011 PROGRAM

At the November 24 Seminar, a workshop session will be devoted to planning a program of professional development events for 2011. As input to the

presenters, workshop leaders, and management team volunteers. Please advise us of your availability and willingness to serve. Contact the workshop leader Walter Wawruck, PMP

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The Society is based on the principle that we learn from each other, and each of us has valuable experience to share, or facilitation and management skills to contribute.

Each PMP is a candidate for any of the roles on a seminar.

Unless a volunteer Project Manager steps forward from the ranks of the local PMPs, a seminar does not proceed.

In addition to technical presenters, workshop leaders, and the Project Manager, these are the roles on the management team for each seminar. Additional volunteers are invited for all. One person may be asked to do two or more jobs:

Technical Program  
Binder Co-ordination  
Facilities and Food  
Registration and Collection  
Evaluation Report

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SUCCESSFUL PD SEMINAR - SEPTEMBER 22, 2010  
ENGINEERING, ARCHITECTURE AND CONSTRUCTION

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The agenda, organized by Project Manager Chit Vyas, PMP, included these presentations and workshop sessions:

DESIGN-BUILD PROJECTS - Laurence Stan, PMP, P.Eng,

## INTEGRATED DESIGN PROCESS - Jeff Gravistin, MAIBC, MRAIC

BUILD AS YOU DESIGN - Prashant Pandit, PMP, M. Eng, P. Eng, LEED AP

PROJECT MANAGEMENT IN A LOW CARBON ECONOMY - Alberto Cayuela,  
PMP, P.Eng, LEED AP.

VALUE BY DESIGN - Dr. A. P. Sukumar- PMP, S.E., P.Eng

PROJECT INITIATION AND THE PROJECT MANAGER - Chris Quaife, PMP, P.Eng.

Thank-you again, to all the Workshop Leaders, Presenters, Panel Members, Volunteers and Participants for making this a successful event.

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### ABOUT THE SOCIETY - WEBSITE ADDRESS

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The Society of PM Professionals is a voluntary, democratic organization of PMP®s in the Greater Vancouver area, who are dedicated to the achievement of their common purposes in the profession through mutual support, co-operation, and collective effort.

There are more than 450 PMP®s in the Vancouver area who receive notices of Society events.

The Society holds at least three Professional Development Seminars in Vancouver each year.

The Professional Development Seminars feature technical presentations and workshop facilitation by PMP®s for the purpose of continuing professional development. The seminar is intended for PMP®s. However, a PMP® may invite guests who are committed to the advancement of the Profession. Practitioners who plan to become certified as PMP®s are welcome in particular.

For more information on the Society:

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## CONTACT THE OFFICERS OF THE SOCIETY

At the November 25, 2009 Annual Meeting, the officers of the Society were elected for a one year term.

President: Duncan Wood PMP

[duncan67@shaw.ca](mailto:duncan67@shaw.ca)

Secretary Treasurer: Gary Murphy, PMP

[diamond@axion.net](mailto:diamond@axion.net)

Registrar: Walter Wawruck, PMP

[wawruck@telus.net](mailto:wawruck@telus.net)

If you have not yet filled in a membership application, contact Walter Wawruck, PMP, download one from the website, or complete an application at the November 24, 2010 seminar

Please let us know if you wish to receive notices from the Society at a different e-mail address.